

RESOLUTION #2018-12

LANDSCAPE CONTRACTOR

WHEREAS, the Housing Authority of the Borough of Highland Park (the "Authority") needs to hire a landscape contractor to maintain the grounds at the Samuel J. Kronman Building and the Park Terrace Apartments; and

WHEREAS, the Authority published a notice in the Home News Tribune on February 14, 2018 soliciting proposals for a landscape contractor through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, three proposals for a landscape contractor were received in the Office of the Executive Director until 2:00 PM, Tuesday, March 6, 2018, with results as follows:

<u>Contractor</u>	<u>Base Bid</u>	<u>Add'l Fall Cleanups</u>	<u>Optional Mulch</u>
D'Onofrio & Son <i>Hillside, NJ</i>	\$11,525.00	\$1,150.00	\$35.00 / yard
FTS Landscaping <i>Raritan, NJ</i>	\$29,805.00	\$2,300.00	\$55.00 / yard
Custom Care Services <i>Wall, NJ</i>	\$14,120.00	\$405.00	\$43.00 / yard

WHEREAS, the base bid was based on a specified schedule of lawn maintenance including 23 cuts, one spring and one fall cleanup, early spring, early summer and late summer fertilization and pesticide protection, and the trimming of all trees and shrubs up to approximately 10 feet once per year at both locations and is payable in eight monthly installments; and

WHEREAS, upon review of the low bid it was determined that D'Onofrio & Son is the lowest and most responsible bidder, that the bid prices were reasonable and acceptable for the purpose of retaining a landscape contractor to maintain the grounds at the Authority's locations, and that the Contractor has demonstrated through past experience with the Authority that it has the ability to perform the landscaping work as specified in the bid documents.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Borough of Highland Park, New Jersey, that a two-year contract for services has been awarded under the sealed bid procurement procedures to D'Onofrio & Son to provide landscaping services commencing April 1, 2018 through approximately November 30, 2018 with the option to renew for two additional one-year periods at the option of the Authority. All such landscaping work to be provided in accordance with the specifications incorporated herein as fully as though set forth at length.

Motion to adopt Resolution #2018-12 moved by Commissioner Rainwater and seconded by Commissioner Martinez and upon roll call, the vote was as follows:

ROLL CALL: Chudnick Martinez Methven Monk Rainwater Reh Sedehi
AYES: Chudnick Martinez Rainwater Reh Sedehi
NAYS: none
Abstain: none
Absent: Methven Monk

I hereby certify that the above is a true and exact copy of the Resolution #2018-12 adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular Meeting of March 14, 2018.

Approved as to legal form by
Terrence J Corrison, Esq.

Donna F. Brightman, Secretary