

RESOLUTION #2018-4

**DESIGNATE COMPUTER REPAIR TECHNICIAN
TO INTREP SOLUTIONS FROM 2/1/18 TO 1/31/20**

WHEREAS, the Housing Authority of the Borough of Highland Park (the “Authority”) from time to time requires the services of a qualified computer repair technician to perform as needed computer repair services at the Authority’s public housing sites; and

WHEREAS, the Authority published a notice in the Home News Tribune on 10/1/17 soliciting proposals from qualified contractors through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the following proposals were received in the Office of the Executive Director until 2:00 PM, Tuesday, October 24, 2017, at which time the proposals were considered in accordance with the evaluation criteria defined in the Specifications with the following evaluation factors:

| <u>CRITERIA:</u> | <u>POINTS</u> |
|----------------------------|---------------|
| 1. Qualifications | 50 |
| 2. Proposal Responsiveness | 10 |
| 3. Fee Schedule | 20 |
| 4. Response Time | 20 |
| Maximum Total Points | 100 |

Factors

| Contractor | 1 | 2 | 3 | 4 | Total |
|--|------|-----|------|------|--------------|
| Intrep Solutions, LLC Hasbrouck Heights, NJ | 48.3 | 10 | 17.7 | 20 | 96 |
| Integrated Micro Systems Haledon, NJ | 46.7 | 10 | 17.3 | 20 | 93 |
| Mazteck Paramus, NJ | 46.7 | 7.7 | 19.3 | 20 | 93.7 |
| Real Time Consultants, Inc. Mahwah, NJ | 41 | 10 | 6.7 | 18.3 | 76 |
| Total Cover IT South Orange, NJ | 33.3 | 10 | 0 | 16.7 | 60 |

WHEREAS, upon review of all proposals submitted, it was determined that the most advantageous proposal was submitted by Intrep Solutions, Inc. for Computer Repair Technician. Intrep has performed services for the Authority in the past and has proven to be a competent and reliable contractor.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Authority that the Contract Officer, Donna F. Brightman be, and hereby is authorized and directed to execute and deliver on behalf of the Authority a two-year Contract for services (not to exceed \$40,000.00) as specified in the Request for Proposals for

Computer Repair Technician in the amount of \$95.00/hr from February 1, 2018 through January 31, 2020.

Motion to adopt Resolution #2018-4 moved by Commissioner Sedehi and seconded by Commissioner Reh and upon roll call, the vote was as follows:

| | | | | | | | |
|------------|----------|----------|---------|------|-----------|-----|--------|
| ROLL CALL: | Chudnick | Martinez | Methven | Monk | Rainwater | Reh | Sedehi |
| AYES: | Chudnick | Martinez | Methven | Monk | Rainwater | Reh | Sedehi |
| NAYS: | None | | | | | | |
| Abstain: | None | | | | | | |
| Absent: | None | | | | | | |

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular Meeting of January 10, 2018.

Donna F. Brightman, Secretary

Approved as to legal form by
Terrence Corrison, Esq.