

**MINUTES OF THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE BOROUGH OF HIGHLAND PRAK
SPECIAL MEETING HELD ON MAY 2, 2012**

A Special Meeting of the Highland Park Housing Authority was held at 4:15 pm in the Conference Room of the S.J. Kronman Apartments at 242 South Sixth Avenue, Highland Park, New Jersey.

Chairman Garlatti called the meeting to order and the Statement of Compliance was read. Upon roll call, the following answered present:

Chairman Garlatti
2nd Vice Chairman MacKinney
Commissioner Barnes
Commissioner Dworeck
Commissioner Quaintance
Commissioner Reh

Also present were:

Sandra L. Niemiec, Secretary
Michael Keefe, Attorney
William Katchen, Accountant

Absent were:

1st Vice Chairlady Sedehi

The Secretary noted the Special Meeting was advertised in The Home News Tribune and The Star Ledger in accordance with the Open Public Meetings Act. The purpose of the meeting was to discuss personnel matters.

NEW BUSINESS:

Chairman Garlatti began the discussion by reporting the resignation of Fadil Bicaj, Director of Operations, effective as of May 18, 2012. He stated the Personnel Committee met with the Executive Director to discuss how to efficiently fill the work related positions the Housing Authority would need for a smooth transition.

RESOLUTION PRESENTED:

RESOLUTION NO. 2012-14

Resolution No. 2012-14 Closed Session for the discussion of Personnel Matters
Commissioner Barnes made a motion, which was seconded by Commissioner MacKinney, and upon a roll call vote, Resolution No. 2012-14 was unanimously approved.

Commissioner MacKinney made a motion to adjourn the Closed Session, which was seconded by Commissioner Reh, and upon roll call vote the motion was unanimously approved.

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RESOLUTION NO. 2012-15

Resolution to accept the proposal submitted by the Housing Authority of the Township of Woodbridge for the purpose of providing the Housing Authority of the Borough of Highland Park a part-time Housing Choice Voucher Supervisor and staff person to manage the Housing Choice Voucher Program and to enter into an Inter-Agency Agreement provided by both Housing Authority legal counsels

Commissioner Barnes made a motion, which was seconded by Commissioner MacKinney, and upon a roll call vote, Resolution No. 2012-15 was unanimously approved.

RESOLUTION NO. 2012-16

Resolution accepting the proposal submitted by F. S. Partners to provide the Housing Authority of the Borough of Highland Park a temporary mechanics helper per the attached proposal

Commissioner MacKinney made a motion, which was seconded by Commissioner Dworeck, and upon a roll call vote, Resolution No. 2012-16 was unanimously approved.

The Executive Director stated the Borough of Highland Park has announced summer business hours commencing June 1 through August 31 and asked the Commissioners if it would be acceptable for the Housing Authority should follow this practice.

Commissioner Reh made a motion, which was seconded by Commissioner MacKinney, and unanimously approved by a roll call vote.

ADJOURNMENT:

There being no further business, Commissioner MacKinney made a motion, which was seconded by Commissioner Dworeck, and unanimously approved. The meeting was adjourned at 5:30 p.m.

Respectfully submitted,



Sandra L. Niemiec
Secretary/Executive Director