

RESOLUTION #2016-20

DESIGNATE GENERAL COUNSEL – 4/1/16-3/31/17

WHEREAS, the Housing Authority of the Borough of Highland Park (the “Authority”) needs Legal Professionals to provide Legal Services commencing April 1, 2016 through March 31, 2017; and

WHEREAS, the Authority published a notice in the Home News Tribune on 3/19/16 soliciting proposals for professional Legal Services through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, one proposal for Legal Services was received in the Office of the Executive Director until 2:00 PM, Thursday, March 31, 2016, at which time the proposal was considered in accordance with the Selection Process defined in the Specifications by an evaluation team, with evaluation factors averaged as follows:

- Evaluation Factor 1: Experience with laws/regulations of State/Federal Public Agencies, Weight Factor 25 %.
- Evaluation Factor 2: Experience in Landlord/Tenant matters, Weight Factor 25 %.
- Evaluation Factor 3: Experience in employment matters, Weight Factor 20 %.
- Evaluation Factor 4: Housing Authority experience, Weight Factor 20 %.
- Evaluation Factor 5: Price, Weight Factor 10 %.

Firm	General Per Year	L&T Per Year	L&T Over 30	-----Factors-----					<u>Total</u> 100 max
				1	2	3	4	5	
Breslin & Breslin, P.A. 41 Main Street Hackensack, NJ 07601-7087	\$ 1,050 \$12,600	\$ 195 \$2,340	\$150	20	20	20	20	18	98

WHEREAS, it is the evaluation team’s opinion that Breslin & Breslin is qualified to provide general legal services; and

WHEREAS, this recommendation was made to the Contract Officer, Donna F. Brightman, that based upon the quality of the proposal submitted by Breslin & Breslin, in citing the Firm’s extensive team of professionals with relevant experience and expertise in those areas of the law specified by the Authority in its request for proposals that the firm be recommended for retention.

WHEREAS, the RFP was reviewed and scored by Commissioners Reh, Monk and Hersh.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Borough of Highland Park, New Jersey, that a contract for professional services has been awarded under competitive proposal procurement procedures, as more fully described at 24 CFR 85.36 and PIH Notice 90-47, to the firm of Breslin & Breslin to provide Legal Services commencing April 1, 2016 through March 31, 2017, for an annual base cost of \$12,600 payable in 12 monthly installments of \$1,050. All such Legal Services to be provided in accordance with the specifications incorporated herein as fully as though set forth at length.

Motion to adopt Resolution #2016-20 moved by Commissioner Sedehi and seconded by Commissioner Martinez and upon roll call, the vote was as follows:

ROLL CALL: Chen Chudnick Hersh Martinez Monk Reh Sedehi
AYES: Chudnick Martinez Monk Reh Sedehi
NAYS: None
Abstain: None
Absent: Chen Hersh

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular Meeting of April 13, 2016.

Donna F. Brightman, Secretary

Approved as to legal form:

Terrence Corrison, Esq.