

RESOLUTION #2016-49
DESIGNATE AS NEEDED PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES PROFESSIONAL SERVICES TO LS ENGINEERING FROM 1/1/17 TO 12/31/17

WHEREAS, the Housing Authority of the Borough of Highland Park (the “Authority”) needs to retain an Architecture and Engineering firm for professional services which may be needed during the RAD conversion; and

WHEREAS, this contract is to be awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Authority published a notice in the Home News Tribune on 10/4/16 and posted the same on the Authority’s website soliciting proposals for professional A/E Services; and

WHEREAS, the following proposals for Professional A/E Services were received in the Office of the Executive Director until 2:00 PM, Tuesday, October 25, 2016, at which time the proposals were considered in accordance with the Selection Process defined in the Specifications by an evaluation team, with evaluation factors averaged as follows:

Evaluation Factor 1: **#1 Qualifications/Experience and past Projects (30)**

Evaluation Factor 2: **#2 Public Housing Authority / HUD Experience (30)**

Evaluation Factor 3: **#3 Cost of Services (40)**

----Factor/Max Points-----

Firm	1/30	2/30	3/40	<u>Total</u> 100 max
LS Engineering Assoc. Corp. Montville, NJ 07045	30	28.3	37.3	95.6
OCA Architects Newark, NJ	23.3	22.7	33.7	79.7
Habitech Architects Medford, NJ	26.3	24.7	40	91
Element Architectural Group Paramus, NJ	30	26.7	32.7	89.4
Lothrop Associates White Plains, NY	27.3	28	30.3	85.6

WHEREAS, it is the committee’s opinion that LS Engineering Associates Corp. (LSEA) is most qualified to provide Professional A/E Services; and

WHEREAS, this recommendation was made to the Contract Officer, Donna F. Brightman, that based upon the quality of the proposal submitted by LSEA, including the Firm’s extensive experience with Public Housing Authorities that the firm be recommended for retention.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Borough of Highland Park, New Jersey, that a contract for Professional A/E Services has been awarded under competitive proposal procurement procedures to the firm of LSEA to provide Professional A/E Services commencing January 1, 2017 through December 31, 2017. All such A/E Services to be provided in accordance with the specifications incorporated herein as fully as though set forth at length.

Motion to adopt Resolution #2016-49 moved by Commissioner Sedehi and seconded by Commissioner Martinez and upon roll call, the vote was as follows:

ROLL CALL: Chudnick Hersh Martinez Monk Reh Sedehi
AYES: Chudnick Martinez Monk Reh Sedehi
NAYS: None
Abstain: None
Absent: Hersh

I hereby certify that the above Resolution is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular Meeting of December 14, 2016.

Approved as to legal form:

Terrence Corrison, Esq.

Donna F. Brightman, Secretary