

**RESOLUTION #2017-29
AWARD TWO YEAR CONTRACT FOR HQS INSPECTION SERVICES TO
HOME STAT INSPECTIONS, INC. 6/1/17 to 5/31/19**

WHEREAS, the Housing Authority of the Borough of Highland Park (the “Authority”) needs to hire and retain an HQS Inspections firm to perform HQS inspections on a monthly basis for 24 of the Authority’s Project Based Voucher (PBV) units commencing June 1, 2017 to May 31, 2019; and

WHEREAS, the Authority published a notice in the Home News Tribune on 3/29/17 soliciting proposals from licensed HQS Inspectors through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, two proposals were received in the Office of the Executive Director until 2:00 PM, Tuesday, April 25, 2017 with the following costs:

Inspection Type	Home Stat Inspections, Inc. South Amboy, NJ	McCright & Associates Chattanooga, TN
Annual	\$40.00	\$45.00
Initial	\$40.00	\$48.50
Re-Inspection	\$25.00	\$27.50
Special	\$40.00	\$49.50
Inconclusive/No Show	\$25.00	\$22.00
Trip Charge	\$0	\$50.00

WHEREAS, upon review of all proposals submitted, it was determined that the most advantageous proposal was submitted by Home Stat Inspections, Inc. Home Stat has performed services for other Authorities in the past and has proven to be a competent and reliable contractor.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Authority that the Contract Officer, Donna F. Brightman be, and hereby is authorized and directed to execute and deliver on behalf of the Authority a two-year Contract for services as specified in the Request for Proposals for HQS Inspection Services in the amounts shown herein June 1, 2017 through May 31, 2019.

Motion to adopt Resolution #2017-29 moved by Commissioner Reh and seconded by Commissioner Methven and upon roll call, the vote was as follows:

ROLL CALL:	Chudnick	Martinez	Methven	Monk	Rainwater	Reh	Sedehi
AYES:	Chudnick	Martinez	Methven	Monk	Rainwater	Reh	Sedehi
NAYS:	None						
Abstain:	None						
Absent:	None						

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular Meeting of May 10, 2017.

Approved as to legal form by
Terrence J. Corrison, Attorney

Donna F. Brightman, Secretary