

## RESOLUTION # 2017-31

### FY 2016 ANNUAL SEMAP CERTIFICATION FORM 52648

**WHEREAS**, pursuant to 24 CFR Sec 985.101, PHAs administering a Section 8 tenant-based assistance program must submit an annual Section 8 Management Assessment Program (SEMAP) Certification within 60 days after the end of its calendar year; and

**WHEREAS**, the information from the housing authority concerns the performance of the housing authority and provides assurance that there is no evidence of serious deficient performance; and

**WHEREAS**, HUD uses the information and other data to assess housing authority management capabilities and deficiencies, and to assign an overall performance rating to the authority; and

**WHEREAS**, there are fourteen performance indicators: Selection from the waiting list, Reasonable Rent, Determination of Adjusted Income, Utility Allowance Schedule, HQS Quality Control Inspections, HQS Enforcement, Expanding Housing Opportunities, FMR Limit and Payment Standards, Annual Reexaminations, Correct Tenant Rent Calculations, Pre-Contract HQS Inspections, Annual HQS Inspections, Lease-Up, and Family Self-Sufficiency Enrollment, as well as a Deconcentration Bonus Indicator which shall be assessed individually and then combined by the Real Estate Assessment Center (REAC) into the agency's PHAS score for the purposes of identifying management capabilities and deficiencies; and

**WHEREAS**, HUD's verification of the accuracy of the information reported shall determine the authority's capacity to administer Section 8 rental assistance within the Federal law and regulations; and

**WHEREAS**, PHA's can utilize this assessment to conduct internal audits of their operations and correct identified deficiencies. The results of the assessment can be utilized by a PHA's Board of Commissioners and Executive Director, resident organizations, and the community to understand more comprehensively the PHA's operations; and

**WHEREAS**, the assessment will be based on a certification completed by the office of the Executive Director and submitted covering performance for calendar year ending March 31, 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Borough of Highland Park, New Jersey, that the SEMAP Management Certification Form HUD-52648 to the Real Estate Assessment Center covering performance measurements for the calendar year ended March 31, 2016 was submitted by the Section 8 Administrator on May 9, 2017, which was before the deadline of May 31, 2017.

Motion to adopt Resolution #2017-31 moved by Commissioner Martinez and seconded by Commissioner Sedehi and upon roll call, the vote was as follows:

ROLL CALL:	Chudnick	Martinez	Methven	Monk	Rainwater	Reh	Sedehi
AYES:	Chudnick	Martinez	Methven	Monk	Rainwater	Reh	Sedehi
NAYS:	None						
Abstain:	None						
Absent:	None						

I hereby certify that the above is a true and exact copy of Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular Meeting of May 10, 2017.

---

Donna F. Brightman, Secretary

Approved as to legal form by  
Terrence Corrison, Esq.