

RESOLUTION #2019-5

**AWARD CONTRACT FOR GENERATOR MAINTENANCE AND REPAIR CONTRACTOR
TO ATLANTIC SWITCH & GENERATOR FROM 3/1/19-2/28/21
FOR AN AMOUNT NOT TO EXCEED \$40,000**

WHEREAS, the Housing Authority of the Borough of Highland Park, New Jersey (Authority) needs to establish a maintenance and service contract with a qualified Generator Contractor; and

WHEREAS, this contract is to be awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Authority created proposal documents and specifications dated 1/22/19 for a two year service contract for generator repair and maintenance services; and

WHEREAS, following timely advertisement for proposals in the Home News Tribune on 12/27/18, for same, three proposals were received in the Office of the Executive Director until 2:00 PM on 1/22/19, at which time the proposals were considered in accordance with the selection process defined in the specifications, with evaluation results as follows:

CONTRACTOR	RATES
Atlantic Switch and Generator Hainesport, NJ	Quarterly Maintenance: \$258.82/Qtr Rates \$115.00/172.50
Rapid Pump and Meter Service Co., Inc. Paterson, NJ	Quarterly Maintenance: \$590.00/Qtr Rates \$119.75/179.00
GMH Associates of America Trenton, NJ	Quarterly Maintenance: \$650.14/Qtr Rates \$159.65/240.00

WHEREAS, upon review of all proposals, it was determined that the most advantageous proposal price and other factors considered, was submitted by Atlantic Switch and Generator, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Authority that the Contract Officer of the Authority, Donna F. Brightman be, and hereby is authorized and directed to execute and deliver on behalf of the Authority a two-year contract for services as specified in the Request for Proposals for Generator Maintenance and Repair in the amount of \$258.82 / qtr. for 8 quarters, \$115.00 / hr. (\$172.50 / hr. OT) for a qualified generator technician for extra work outside the scheduled maintenance, and 10% over Contractor’s cost for materials from March 1, 2019 – February 28, 2021 for an amount not to exceed \$40,000.00.

Motion to adopt Resolution #2019-5 moved by Commissioner Rainwater and seconded by Commissioner Sedehi and upon roll call, the vote was as follows:

ROLL CALL: Chudnick Martinez Methven Monk Rainwater Reh Sedehi
AYES: Chudnick Rainwater Reh Sedehi
NAYS: None
Abstain: None
Absent: Martinez Methven Monk

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular Meeting of February 14, 2019.

Approved as to legal form by
Terrence Corriston, Esq.

Donna Brightman, Secretary