

RESOLUTION #2021-19

**DESIGNATE FEE ACCOUNTANT FROM JUNE 1, 2021 – MAY 31, 2023
TO WILLIAM KATCHEN FOR A SUM OF \$52,800**

WHEREAS, the Housing Authority of the Borough of Highland Park (the “Authority”) needs to retain a professional to perform Fee Accountant Services on a monthly basis to the Authority’s books and records commencing June 1, 2021 – May 31, 2023; and

WHEREAS, the Authority published a notice in the Home News Tribune on March 31, 2021 soliciting proposals for Professional Fee Accountant Services through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, one proposal for Fee Accounting Services was received in the Office of the Executive Director until 2:00 PM, April 27, 2021, from William Katchen of Cliffside Park, NJ for the amount of \$26,400 per year; and

WHEREAS, William Katchen has satisfactorily served as Fee Accountant in the past and is recommended for retention.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Borough of Highland Park, New Jersey, that a contract for professional services has been awarded under competitive proposal procurement procedures, as more fully described at 24 CFR 85.36 and PIH Notice 90-47, to William Katchen to provide Fee Accounting Services commencing June 1, 2021 – May 31, 2023, for an annual base cost of \$26,400 payable in 24 monthly installments of \$2,200.00. All such Fee Accounting Services to be provided in accordance with the specifications incorporated herein as fully as though set forth at length.

Motion to adopt Resolution 2021-19 moved by Commissioner Martinez and seconded by Commissioner Hope and upon roll call, the vote was as follows:

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| ROLL CALL: | Hope Martinez Postelnik Rainwater Reh Sedehi |
| AYES: | Hope Martinez Rainwater Reh Sedehi |
| NAYS: | None |
| Abstain: | None |
| Absent: | Postelnik |

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular Meeting of June 10, 2021.

Approved as to legal form by
Terrence Corrison, Esq.

Donna F. Brightman, Secretary