

MINUTES OF A REGULAR SCHEDULED MEETING OF THE
COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE BOROUGH OF
HIGHLAND PARK

The Commissioners of the Housing Authority of the Borough of Highland Park met for a Regular Scheduled Session <https://global.gotomeeting.com/joinhttps://881336085> at 6:30 PM on November 10, 2021, the hour and date duly established for the holding of said meeting.

The notice of compliance was read by Executive Director Brightman.

The meeting was called to order by the Chairman Rainwater at 6:00 PM.

A copy of the notice of this meeting setting forth the date, time and location of this regular meeting was posted on the Housing Authority's official designated bulletin board located at 242 South Sixth Avenue, Highland Park, NJ, sent to Borough Hall for posting as follows <https://global.gotomeeting.com/join/881336085> and was faxed to the Home News Tribune and Star Ledger and posted on the HPHA website on November 8, 2021.

Upon roll call, those present and absent were as follows:

PRESENT

Commissioners:

Ruby Hope, Commissioner
Raysa Martinez, Commissioner
Jason Postelnik, Commissioner
William Rainwater, Chair
Diane Reh, Commissioner

Council Liaison:

Tara Canavera

Authority General Counsel:

Terrence Corriston, Esq., Breslin & Breslin

Administration:

Donna Brightman, Executive Director
Runi Sriwardena, Housing Director

ABSENT

Commissioners:

Evelyn Sedehi, Commissioner
Darlene Sharp, Commissioner

A motion to approve the minutes of the Regular Meeting held on October 14, 2021 was made by Commissioner Hope and seconded by Commissioner Postelnik and upon roll call the vote was as follows:

Discussion:

Counsel Corrison stated that when voting on the minutes you are voting that they are acceptable as written.

Commissioner Postelnik stated that he wanted the reference to PNC taken out of the October minutes.

Chairman Rainwater commented that was from the HPAHC meeting.

ROLL CALL:	Hope Martinez	Postelnik	Rainwater	Reh	Sedehi	Sharp
AYES:	Hope Martinez	Postelnik	Rainwater	Reh		
NAYS:	None					
Abstain:	None					
Absent:	Sedehi	Sharp				

Public Comment I: none

New Business: none

Communications:

Executive Director Brightman informed the BOC that she received a letter of resignation from Darlene Sharp as she has a night job and will not be able to attend meetings. She stated that she informed the Mayor of her resignation.

Attorney's Report: nothing to report

Commissioner Hope asked if the court backlog was easing up.

Counsel Corrison responded that it is, in some counties, but not in Middlesex.

Accountant's report: none

Executive Director's report: none

Staff reports:

Resident Services: none

Section 8: none

Housing Director's report:

Chairman Rainwater stated that he liked Housing Director Sriwardena's letter to the tenants. He asked if all parking spaces were reserved.

Housing Director Sriwardena responded, yes, except for the side lot.

Committee reports: none

Chairman Rainwater stated that Kronman and HPAHC did not meet.

Resolutions:

b) Reso #2021-32 – Adopting Monthly Bill List for October 2021

Motion moved by Commissioner Reh and seconded by Commissioner Postelnik to adopt Resolution #2021-32.

Discussion

Commissioner Reh stated that she and Chairman Rainwater both sign the checks but they are not mailed out until after the meetings.

Housing Director Sriwardena stated that checks over \$500 are not mailed but we do mail out the utility checks.

Commissioner Reh stated that the new employee does not have direct deposit; therefore, we sign his check.

ROLL CALL:	Hope Martinez Postelnik Rainwater Reh Sedehi Sharp
AYES:	Hope Martinez Postelnik Rainwater Reh
NAYS:	None
Abstain:	None
Absent:	Sedehi Sharp

The Chair thereupon declared said motion approved.

Old Business:

Commissioner Hope asked if we were thinking about having someone come into the buildings to give COVID booster shots.

Housing Director Sriwardena reported that Kettly Gilles is working on it and it's in the pipeline but we don't have a date.

Councilwoman Canavera stated that it doesn't have to be the Health Dept., other entities can give the booster shots, she will send Housing Director Sriwardena the information.

Commissioner Postelnik stated the farmer's market has a clinic as well.

Housing Director Sriwardena stated that the accountants want us to separate the tenant security deposits. Commissioners Rainwater and Reh will need to sign new bank account papers.

Commissioner Reh asked about Unity Bank.

Executive Director Brightman stated that Kathi DiTomasso will contact them.

Executive Director Brightman stated that all maintenance staff attended snow safety training sponsored by JIF.

Commissioner Reh congratulated Councilwoman Canavera on her re-election.

Everyone wished each other a Happy Thanksgiving

Public Comment II: None

ADJOURNMENT

Motion by Commissioner Reh and seconded by Commissioner Rainwater to adjourn at 7:50 PM.

All commissioners present voted in favor.

Donna Brightman, Exec. Director/Secretary