

**RESOLUTION #2023-21
AWARD TWO YEAR CONTRACT FOR HQS INSPECTION SERVICES TO
GILSON INSPECTION SERVICES FROM 7/1/23 TO 6/30/25**

WHEREAS, the Housing Authority of the Borough of Highland Park (the “Authority”) needs to hire and retain an HQS Inspections firm to perform HQS inspections on a monthly basis for the Authority’s Project Based Voucher (PBV) units commencing July 1, 2023 to June 30, 2024; and

WHEREAS, the Authority published a notice in the Home News Tribune on 5/2/23 soliciting proposals from licensed HQS Inspectors through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the following proposals were received in the Office of the Executive Director until 2:00 PM, Thursday, May 25, 2023 with the following costs:

Inspection Type	Home Stat Inspections	LSEA Corp	Gilson Inspection Services	Pat Kelson Associates
Annual	\$40.00	\$50.00	\$38.50	\$46.00
Initial	\$40.00	\$58.00	\$38.50	\$50.00
Re-Inspection	\$40.00	\$40.00	\$28.50	\$40.00
Special	\$42.50	\$58.00	\$38.50	\$42.00
Inconclusive/No Show	\$27.00	\$30.00	\$19.50	\$30.00

WHEREAS, upon review of all proposals submitted, it was determined that Gilson Inspection Services, having submitted positive references and the lowest prices, is recommended for award.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Authority that the Contract Officer, Donna F. Brightman be, and hereby is authorized and directed to execute and deliver on behalf of the Authority a two-year Contract for HQS Inspection Services with Gilson Inspection Services as specified in the Request for Proposals dated May 25, 2023 in the amounts shown herein from July 1, 2023 through June 30, 2025.

Motion to adopt Resolution #2023-21 moved by Commissioner Sedehi and seconded by Commissioner Malloy and upon roll call, the vote was as follows:

ROLL CALL: Chonoles Malloy Martinez Polos Rainwater Sedehi
 AYES: Malloy Martinez Rainwater Sedehi
 NAYS: None
 Abstain: None
 Absent: Chonoles Polos

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular Meeting of June 8, 2023.

Approved as to legal form by
 Terrence J. Corrison, Attorney

 Donna F. Brightman, Secretary