

RESOLUTION # 2024-7

ADOPTING MONTHLY BILL LIST FOR FEBRUARY 2024

WHEREAS, the Housing Authority has an ongoing commitment to improve internal controls; and

WHEREAS, the Board of Commissioners has adopted a Bill Review Procedure to ensure this commitment; and

WHEREAS, a consolidated bill list, representing all bills for the month which are subject to Board approval has been distributed to the Board of Commissioner; and

WHEREAS, a bill list totaling \$22,512.53 for the month of February 2024 has been reviewed by the Board of Commissioners.

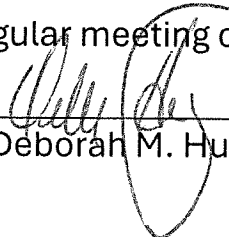
NOW, THEREFORE, Be It Resolved by the Board of Commissioners of the Housing Authority of the Borough Highland Park, New Jersey that the attached bill list is hereby approved and listed payments are authorized for disbursement.

MOVED: Commissioner William Rainwater

SECONDED: Commissioner Raysa Martinez

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Chairperson Ruby Hope				X
Commissioner David Copperman	X			
Commissioner Raysa Martinez	X			
Commissioner Padraic Millet	X			
Commissioner William Rainwater	X			
Commissioner Evelyn Sedehi	X			

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular meeting of March 27, 2024.



Deborah M. Hurley, Secretary

Approved as to legal form by
Terrence Corrison, Esq.

**RESOLUTION # 2024-8
HOUSING AUTHORITY OF THE BOROUGH OF HIGHLAND PARK
TRANSMITTAL FORM**

LOCAL AUTHORITIES BOARD RESOLUTION

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended March 31, 2023 has been completed and filed with the Housing Authority of the Borough of Highland Park pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "**General Comments,**" "**Recommendations,**" and "**Schedule of Findings and Questioned Costs,**" and has evidenced that review by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "**General Comments,**" "**Recommendations,**" and "**Schedule of Findings and Questioned Costs,**" in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Housing Authority of the Borough of Highland Park hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended March 31, 2023, and specifically has reviewed the sections of the audit report entitled "**General Comments,**" "**Recommendations,**" and "**Schedule of Findings and Questioned Costs,**" and has evidenced that review by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON _____



Secretary



Date

Voucher Payment Standards

The voucher Payment Standards (VPS) Schedule is the maximum amount of subsidy Highland Park Housing Authority (HPHA) will pay to the owner on behalf of a Housing Choice Section 8 voucher holder. HPHA payment standard schedule is based on the Fair Market Rent (FMR) for each HUD-established unit size.

Voucher Payment Standards effective April 1, 2024, for new rentals, transfers, and annual re-certifications:

BEDROOM SIZE	PAYMENT STANDARD
Efficiency	\$1,769
One Bedroom	\$1,988
Two Bedroom	\$2,504
Three Bedroom	\$3,032
Four Bedroom	\$3,334
Five Bedroom	\$3,834

Payment standards are set at 110% of FMRs published by HUD.

*NOTE: The utility allowances apply to Section 8 tenants who are responsible for paying their HEAT, HOT WATER, GAS, ELECTRIC & WATER. It should be noted that the above figures do not include utility allowance.

RESOLUTION # 2024-9

RESOLUTION BY THE COMMISSIONERS OF THE HIGHLAND PARK HOUSING AUTHORITY AUTHORIZING THE APPROVAL OF FAIR MARKET RENTS FOR THE HIGHLAND PARK HOUSING AUTHORITY.

WHEREAS, the Commissioners of the Highland Park Housing Authority authorize the approval of the fair market rents for the Highland Park Housing Authority; and

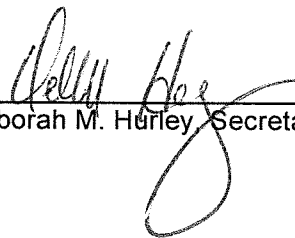
WHEREAS, the fee accountant of the Highland Park Housing Authority established payment standards that are set at 110% of FMRs published by HUD; and

NOW, THEREFORE, Be It Resolved by the Board of Commissioners of the Highland Park Housing Authority that Resolution 2024-9 shall be approved.

MOVED: Commissioner Millet
SECONDED: Commissioner Rainwater

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Chairwoman Ruby Hope				X
Commissioner David Copperman	X			
Commissioner Raysa Martinez	X			
Commissioner Padraic Millet	X			
Commissioner William Rainwater	X			
Commissioner Evelyn Sedehi	X			

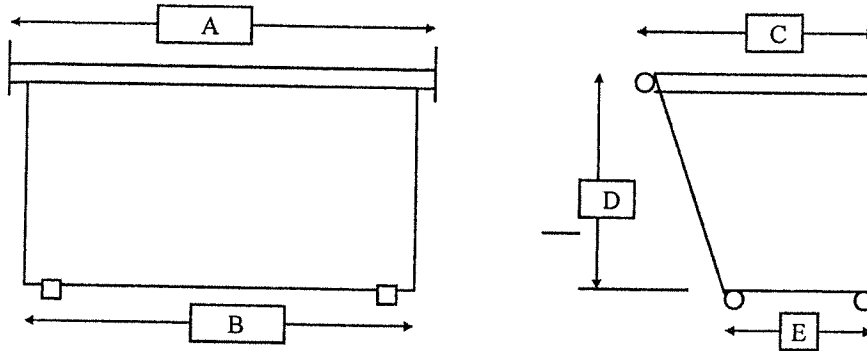
I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular meeting on March 27, 2024.



Deborah M. Hurley, Secretary, Executive Director

Approved as to legal form by
Terrence Corrison, Esq.

REAR LOAD CONTAINER DIMENSIONS VALUE SPECS



SIZE	A	B	C	D	E	WEIGHT
1 YARD	78"	60"	27"	37"	21"	325 lbs
1 1/2 YARD	78"	60"	33"	37"	30"	363 lbs
2 YARD	78"	60"	40"	39"	34"	493 lbs
3 YARD	78"	60"	76"	36"	48"	595 lbs
4 YARD	78"	60"	88"	36"	68"	696 lbs
6 YARD-Low & Long	78"	60"	120"	48"	72"	981 lbs
6 YARD – High Top	78"	60"	92"	62.5"	52"	995 lbs
8 YARD-Low & Long	78"	60"	144"	48"	108"	1131 lbs
8 YARD – High Top	78"	60"	114"	66"	76"	1180 lbs

VALUE CONTAINERS:
SIDES – 12 GAUGE
FRONTS – 12 GAUGE
BACK – 12 GAUGE
BOTTOMS – 10 GAUGE
Bumper Plate – 3/16"
BOTTOM, FRONT & SIDE FRAMING - 3" C-CHANNEL

C.S. PRODUCTS INC.

301 RANDOLPH AVENUE
 AMBLER, PENNSYLVANIA 19002
 (215) 283-9222
 FAX (215) 283-1198

C.S PRODUCTS, INC.
 CONSHOHOCKEN STEEL PRODUCTS
 301 RANDOLPH AVENUE AMBLER, PA 19002
 OFFICE: 215-283-9222 FAX: 215-283-1198

QUOTATION

HIGHLAND PARK HOUSING AUTHORITY 242 SOUTH 6TH AVENUE HIGHLAND PARK, NJ 08904 ATTENTION: DEBORAH HURLEY		DATE 3/14/2024	SALES MARK	
		PHONE #	201-709-4296	
		EMAIL	DHURLEY@EDISONHA.ORG	
		FAX #		
ESTIMATED SHIPPING DATE 4-6 WEEKS ARO	SHIPPED VIA DEL		TERMS NET 30	
QUANTITY	DESCRIPTION	PRICE EACH		
2	6 YARD REAR LOAD HIGH TOP CONTAINER ** WITH SIDE DOORS ** VALUE SPECS	\$2,095.00	\$4,190.00	
1	FREIGHT AND DELIVERY TO HIGHLAND PARK, NJ ** MUST HAVE EQUIPMENT TO OFFLOAD	\$695.00	\$695.00	
SUB TOTAL			\$4,885.00	
COLOR: TBD PRICES DO NOT INCLUDE 6% SALES TAX OR DELIVERY WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. <u>THIS QUOTATION IS VALID FOR 5 DAYS.</u> <u>THEREAFTER IT IS SUBJECT TO CHANGE WITHOUT NOTICE.</u>				

ACCEPTED BY: _____
 DATE: _____
 PO #: _____

RESOLUTION # 2024-10

THE COMMISSIONERS OF THE HIGHLAND PARK HOUSING AUTHORITY AUTHORIZING THE PURCHASE OF (2) TWO 6 YARD REAR LOAD HIGH TOP CONTAINERS.

WHEREAS, the Highland Park Housing Authority has an ongoing commitment to improve the quality of life for residents living within the Highland Park Housing Authority community; and

WHEREAS, there are two large trash containers that are no longer in good condition to service families living within the Highland Park Housing Authority community; and

WHEREAS, the process to secure three quotes for the trash containers have been conducted and it is recommended that C.S. Products, Inc. CONSHOHOCKEN STEEL PRODUCTS be selected as the vendor to provide containers at the cost of \$2,095.00 per container; and

WHEREAS, the Highland Park Housing Authority will need to purchase (2) two 6 yard rear load high top containers with side doors at a cost of \$4,190.00, with an additional fee of \$695.00 for delivery that totals \$4,885.00; and

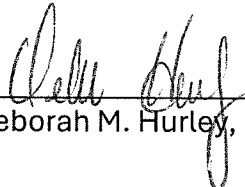
NOW, THEREFORE, Be It Resolved by the Board of Commissioners of the Housing Authority of the Borough Highland Park, New Jersey approves the purchase of (2) 6 Yard rear load high top containers totaling \$4,885.00.

MOVED: Commissioner Millet

SECONDED: Commissioner Martinez

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Chairwoman Ruby Hope				X
Commissioner David Copperman	X			
Commissioner Raysa Martinez	X			
Commissioner Padraic Millet	X			
Commissioner William Rainwater	X			
Commissioner Evelyn Sedehi	X			

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular meeting of March 27, 2024.



Deborah M. Hurley, Secretary

Approved as to legal form by
Terrence Corriston, Esq.