

RESOLUTION # 2024-20

ADOPTING MONTHLY BILL LIST FOR THE MONTHS OF JULY AND AUGUST 2024

WHEREAS, the Housing Authority has an ongoing commitment to improve internal controls; and

WHEREAS, the Board of Commissioners has adopted a Bill Review Procedure to ensure this commitment; and

WHEREAS, a consolidated bill list, representing all bills for the months which are subject to Board approval has been distributed to the Board of Commissioner; and

WHEREAS, a bill list totaling \$ 29,541.73 for the months of July and August, 2024 has been reviewed by the Board of Commissioners.

NOW, THEREFORE, Be It Resolved by the Board of Commissioners of the Housing Authority of the Borough Highland Park, New Jersey that the attached bill lists are hereby approved and listed payments are authorized for disbursement.

MOVED: Commissioner Rainwater

SECONDED: Commissioner Millet

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Chair Ruby Hope	X			
Commissioner Thuy Bozzett	X			
Commissioner David Copperman	X			
Commissioner Seth Hahn	X			
Commissioner Padraic Millet	X			
Commissioner William Rainwater	X			

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular meeting of September 12, 2024.



Deborah M. Hurley, Secretary

Approved as to legal form by
Terrence Corrison, Esq.

Highland Park Housing Authority
Vendor Accounting Cash Payment/Receipt Register
HA Administration July and August 2024

Document Number	Payment Date	Document Type	Description	Name of the Vendor	Amount
15554	7/19/2024	Check	As need Nameplate for 3 commissioners & Deborah Hurley	Picture-it, Inc	\$100.00
15555	7/19/2024	Check	Q postage machine 07/12/24 to 10/11/24	FRANCOTYP-POSTALIA, INC.	\$51.00
15556	8/8/2024	Check	M telephone service 7/24/24 to 8/23/24	ANCERO, LLC	\$228.78
15557	8/8/2024	Check	M Employee Dental remittance-August 2024	Borough Of Highland Park	\$104.98
15558	8/8/2024	Check	M July 24 admin contract	Edison Housing Authority	\$11,596.57
15559	8/8/2024	Check	M inspections	Home Stat Inspections Inc.	\$168.00
15560	8/8/2024	Check	M 1 criminal background checks	ONLINE INFORMATION SERVICES	\$28.50
15561	8/8/2024	Check	M Answering service -08/20/24 -09/16/24	Smartphone Secretary	\$68.87
15562	8/8/2024	Check	M Office Supplies-Toner 3,HP color cartridge,4and other office	Staples Business Advantage	\$695.48
15563	8/8/2024	Check	M telephone system-August 2024	Telesystem	\$230.65
15564	8/8/2024	Check	M employee cell phone-06/21/24 to 07/20/24	T-MOBILE	\$80.48
15565	8/16/2024	Check	M legal services July 2024	Breslin & Breslin	\$807.50
15566	8/16/2024	Check	As Need WiFi access for Finance office, Installation &config	Intrep Solutions	\$487.50
15567	8/16/2024	Check	M Fee Accounting Services for July 2024	POLCARI & CO.	\$1,750.00
15568	9/6/2024	Check	M telephone service 8/24/24 to 9/23/24	ANCERO, LLC	\$228.78
15569	9/6/2024	Check	M Employee Dental remittance-September 2024	Borough Of Highland Park	\$104.98
15570	9/6/2024	Check	M envelopes printing	DI Printing	\$97.50
15571	9/6/2024	Check	M August 24 admin contract	Edison Housing Authority	\$11,596.57
15572	9/6/2024	Check	M inspections	Home Stat Inspections Inc.	\$534.00
15573	9/6/2024	Check	M Answering service -09/17/24 -10/14/24	Smartphone Secretary	\$68.41
15574	9/6/2024	Check	M Office Supplies	Staples Business Advantage	\$202.30
15575	9/6/2024	Check	M telephone system-Sept 2024	Telesystem	\$230.40
15576	9/6/2024	Check	M employee cell phone-07/21/24 to 08/20/24	T-MOBILE	\$80.48
Total Payments for July and August 2024-Voucher					\$29,541.73