

RESOLUTION # 2025-24

RESOLUTION TO REVISE UTILITY ALLOWANCES FOR THE HOUSING CHOICE VOUCHER PROGRAM AT THE HIGHLAND PARK HOUSING AUTHORITY

WHEREAS, the Highland Park Housing Authority (hereinafter “the Authority”) administers the Housing Choice Voucher (HCV) Program in accordance with the regulations set forth by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, HUD regulations (24 CFR § 982.517) require Public Housing Authorities to maintain a schedule of utility allowances for all tenant-paid utilities (including electricity, gas, water, sewer, and trash collection), which reflects current utility rates and consumption estimates; and

WHEREAS, HUD requires that utility allowance schedules be reviewed at least annually and revised if there has been a change of 10% or more in the utility rates since the last revision; and

WHEREAS, the Authority has conducted a review of current utility rates and determined that changes in certain utility rates warrant a revision of the utility allowance schedule; and

WHEREAS, the revised utility allowance schedule has been developed in accordance with HUD guidelines and is attached hereto as Exhibit A; and

WHEREAS, the revised utility allowance schedule will ensure that voucher holders are provided with an equitable allowance that reflects current utility costs and supports continued housing affordability.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Highland Park Housing Authority hereby:

1. **Approves** the revised Utility Allowance Schedule, as presented in Exhibit A;
2. **Directs** that the revised Utility Allowance Schedule be implemented for all new leases and annual reexaminations effective November 1st 2025.
3. **Authorizes** the Executive Director or designee to take all necessary actions to notify participants, landlords, and other stakeholders of the revised utility allowance schedule and to submit any required documentation to HUD.

PASSED AND ADOPTED this 9th day of October, **2025**, by the Board of Commissioners of the Highland Park Housing Authority, by the following vote:

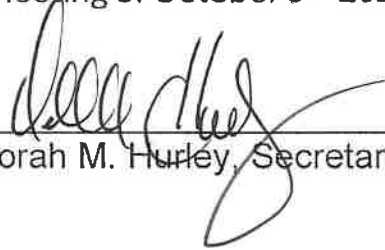
MOVED: Commissioner Padriac Millet

SECONDED: Commissioner Seth Hahn

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Member Recorded Vote	Ayes	Nays	Abstain	Absent
Chair Ruby Hope	X			
Commissioner Thuy Bozzett	X			
Commissioner David Copperman	X			
Commissioner Seth Hahn	X			
Commissioner Padraic Millet	X			
Commissioner William Rainwater				X
Commissioner Pricilla Hera	X			

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular meeting of October 9th, 2025.



Deborah M. Hurley, Secretary

Approved as to legal form by Terrence Corriston, Esq.