RESOLUTION # 2025-28

RESOLUTION APPROVING THE AWARD OF A CONTRACT TO SPEDIENTINC FOR INSPECTION SERVICES TO THE HIGHLAND PARK HOUSING AUTHORITY FOR A TWO-YEAR PERIOD

WHEREAS, the Housing Authority of the Borough of Highland Park (the "Authority") requires professional inspection services to ensure that all units meet applicable Housing Quality Standards (HQS) and other regulatory requirements; and

WHEREAS, the Authority solicited proposals for Inspection Services for a two-year period commencing November 17, 2025, through December 1, 2027; and

WHEREAS, proposals were reviewed and evaluated in accordance with the criteria set forth in the solicitation, including qualifications, experience, responsiveness, and cost; and

WHEREAS, based on the review and recommendation of the Executive Director, SPEDIENTINC is the selected firm, located at 175 Strafford Avenue, Suite 1803, Wayne, PA that has demonstrated the qualifications and capacity to perform the required inspection services in a timely and professional manner; and

WHEREAS, the following fee schedule for inspection services has been proposed and deemed reasonable and in the best interest of the Authority:

- Year One (2025–2026):
  - Initial Inspection: $200.00 per inspection
  - Annual Inspection: $85.00 per inspection
- Year Two (2026–2027):
  - Initial Inspection: $208.00 per inspection
  - Annual Inspection: $88.40 per inspection

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Borough of Highland Park as follows:

1. The Board hereby approves the selection and award of a contract for Inspection Services for a period of two (2) years, commencing

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November 17, 2025, through December 1, 2027, in accordance with the above fee schedule.

2. The Executive Director is authorized to enter into an agreement with the selected vendor and to take all necessary administrative actions to implement this contract.
3. This Resolution shall take effect immediately.

MOVED: Commissioner Thuy Bozzett
SECONDED: Commissioner Seth Hahn

Member Recorded Vote	Ayes	Nays	Abstain	Absent
Chairwoman Ruby Hope	X			
Vice Chair William Rainwater	X			
Commissioner Thuy Bozzett	X			
Commissioner David Copperman	X			
Commissioner Seth Hahn	X			
Commissioner Priscilla Hera	X			
Commissioner Padraic Millet				X

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular meeting of November 13, 2025.

Deborah M. Hurley, Secretary

Approved as to legal form by Terrence Corriston, Esq.