

RESOLUTION # 2026-16

RESOLUTION BY THE COMMISSIONERS OF THE HIGHLAND PARK HOUSING AUTHORITY AUTHORIZING A CONTRACT FOR PROFESSIONAL FEE ACCOUNTANT SERVICES WITH POLCARI & CO., CERTIFIED PUBLIC ACCOUNTANTS, FOR THE PERIOD OF AUGUST 1, 2026, THROUGH JULY 31, 2028.

WHEREAS, the Highland Park Housing Authority requires the services of a Professional Fee Accountant to provide accounting, financial reporting, consultation, and other related professional accounting services in connection with the administration of the Authority's various housing programs in accordance with the applicable requirements of the United States Department of Housing and Urban Development (HUD), the New Jersey Department of Community Affairs (DCA), and the laws of the State of New Jersey; and

WHEREAS, the Highland Park Housing Authority publicly advertised a Request for Proposals for Professional Fee Accountant Services in accordance with the competitive contracting provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and all applicable regulations on Tuesday, June 16, 2026; and

WHEREAS, on July 8, 2026, the Executive Director, through competitive contracting, accepted Requests for Proposals for Professional Fee Accountant Services; and

WHEREAS, one proposal was submitted and carefully evaluated, and it was determined that the proposal submitted by Polcari & Co., Certified Public Accountants is in the best interest of the Highland Park Housing Authority; and

WHEREAS, the Executive Director confirms that the Highland Park Housing Authority has had a favorable experience with the firm, and that Polcari & Co., Certified Public Accountants possesses the qualifications, experience, and expertise necessary to satisfactorily perform the required professional accounting services; and

WHEREAS, the Executive Director recommends that the Board of Commissioners approve a contract with Polcari & Co., Certified Public Accountants for a period of two (2) years in the amount of \$ 45,000 for the first year and \$ 45,000 for the second year; and

WHEREAS, at the sole discretion of the Highland Park Housing Authority, the contract may be extended for one (1) additional one-year period at an annual cost of \$ 45,000 ; and

WHEREAS, the Executive Director confirms that sufficient funds are available to compensate the firm for the performance of the required professional accounting services.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Highland Park Housing Authority do hereby authorize the Executive Director to enter into a contract with Polcari & Co., Certified Public Accountants for Professional Fee Accountant Services for the period beginning August 1, 2026, and ending July 31, 2028, for the aforementioned sums, with the option, at the sole discretion of the Highland Park Housing Authority, to extend the contract for one (1) additional one-year period under the terms and conditions set forth in the Request for Proposals and the firm's proposal.

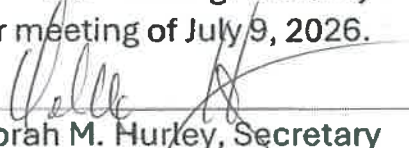
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MOVED: Commissioner David Copperman

SECONDED: Commissioner Thuy Bozzett

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Chair Ruby Hope	X			
Commissioner Thuy Bozzett	X			
Commissioner David Copperman	X			
Commissioner Seth Hahn	X			
Commissioner Priscilla Hera				X
Commissioner Padraic Millet				X
Commissioner William Rainwater				X

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Highland Park at their Regular meeting of July 9, 2026.


Deborah M. Hurley, Secretary

Approved as to legal form by Terrence Corrison, Esq.